



Central Coventry Fire District  
Board Meeting  
1670 Flat River Rd.

**Minutes**

July 16, 2015, 2015 7:05 pm

**1. Call to Order – 7:05 pm**

**2. Roll Call**

Roll call was conducted by President Fred P. Gralinski:

- a. Present: Daniel K. Lantz Jr., Director Maureen K. Jendzejec, Vice President Marie Baker, President Fred P. Gralinski, Chief Shawn Murray, and excused Director Helen G. Quinn, Director Cynthia A. Fagan-Perry.
- b. Also in attendance Leslie Jacobo-Board Clerk, and members of the public

**3. Pledge of Allegiance**

- a. Pledge of Allegiance to the United States of America was led by President Fred P. Gralinski.
- b. President Fred P. Gralinski mentioned of Chief Bryan Volpe is retiring after serving the town for over 25 years and the Board wishes him the best.

**4. Safety instructions**

**5. Approval of Minutes of Board Meeting of July 16<sup>th</sup>, 2015**

- a. Director Maureen K. Jendzejec would like her name to be added as excused to the last month's minutes.  
President Fred P. Gralinski stated she was excused and asked Leslie Jacobo to include in the minutes.
- b. Motion to accept July 16<sup>th</sup> Board minutes made by, Director Maureen K. Jendzejec and 2nd Daniel K. Lantz Jr.

**6. Chief's report**

The following was discussed:

**a. Administration:**

- i. The staffing matrix shows 2 OJI injuries, but we just had an employee out with a shoulder injury. This brings 3 workers out on OJI

**b. Emergency Responses:**

- i. Total incidents: June 1, 2015 to June 30, 2015 :
  - 218 Incidents
  - 0 Fire Incidents
  - 179 EMS
  - 39 Fire, Box Alarms, and Other calls
  - Total Calls Year to Date: 1556
  - Total Calls Year to Date (2014) – 1473
  - +83 calls from last year
  - Mutual Aid Given: 30
  - Mutual Aid Received: 17

**c. Fire Prevention & Public Relations:**

- i. The following is a breakdown of Inspections for June:  
Commercial: 10
  - 7 - Permanent Stores Selling Fireworks
  - 1 - Temporary Mercantile Selling Fireworks



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- 2- Annual License Renewal Inspections
  - ii. Residential: 42
    - 34 - residential sales
    - 4 – rechecks
    - 4 - new construction
  - iii. Plan Reviews: 6
    - 1 Commercial – Honey Cone Tiogue Ave
    - 5 Residential – New Construction
  - iv. Fire Alarm Issues:
    - Verizon Building – 161 Old Flat River Rd – Working on problem
    - Former Munchies Store – 646 Tiogue Ave – Rectified
  - v. Fire Investigations:
    - No Investigations
  - vi. Misc:
    - Street light issue resolved on Winterberry Drive
    - Working on parking – emergency vehicle access Harris Mills Apartments
- d. **Apparatus and Vehicle Maintenance:**
  - i. Engine 5 has been at Shipman’s receiving a complete pump, engine, and service inspection. Due back within the next week.
  - ii. Rescues continue to be a challenge to keep in service mechanically.
  - iii. Request for Proposals for two rescues went out. Currently evaluating the proposals from 3 vendors and working with State on financing.
- e. **Facilities and Building Maintenance:**
  - i. Working on septic issues for Arnold Road Station.
  - ii. Will be starting the cleanup of Station 3 within a couple of weeks.
- f. **Training:**
  - i. Battalion Chief Cady is finishing up the EMT refresher training classes.
- g. **Other activities:**
  - i. ISO Report – Currently working with Battalion Chief Cady on developing the action report and training schedules
  - ii. Our “Official” Face book Page is doing well with close to 700 likes. Please look us up and Like the page if you have not already. We share our information with Coventry Police Face book Page and Coventry Emergency Management Page.  
You can reach our page by going to: <https://www.facebook.com/centralcoventrydistrict>
- h. **Miscellaneous Items:**
  - i. Continue to develop inventory and equipment listing
  - ii. Working on asset list for Fire District
  - iii. Revising response matrix for engine/ambulance calls
  - iv. Conducting review of all policies, procedures, rules and regulations
  - v. Various meetings with State Staff
  - vi. Attended the Receiver Meeting on Saturday June 13th.
- i. **Questions/comments from the board member/public:**
  - i. Fred- 34 residential sales shows people are exiting the district but others are buying.
  - ii. Fred- 83 more calls this year than last year.
  - iii. Fred-How is personnel holding up with more calls?  
Chief- 29 on duty and 3 out on OJI
  - iv. Fred- Wants to make sure we still have the minim 8 on with 3 platoons.
  - v. Fred asked the Chief how is this working and how’s is the over time?  
Chief- with the 3 platoon system the over time is working on track.  
Fred- Thanks the Chief and told him he is doing a good job.
  - vi. Fred- the Arnold Road station septic system needs be fixed but he would like to know if



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we are keeping this building?

Chief- The buildings are being evaluated, and with the bankruptcy process things change all the times. We might stay in Arnold but they are looking at all the appraisals.

Fred- We should fix the Septic system in Arnold to keep it going.

- vii. Fred-ISO rating was given with the idea we didn't have trainings, can you tell us what we are doing about trainings?

Chief- Assures people we have done trainings in the past, we are training all the time. All trainings have been documented. The ISO is based on the 7 other issues not just training. In 2014 they were looking at 2013 and evaluated on that. This was the beginning of the turmoil in the District. When they started looking at the trainings they didn't have enough records to make a true assessment. They didn't move forward on evaluating all the other areas, so they stopped at the training issues. With the ISO, we are on a one (1) year hold at the original 5/9 - 5/5X rating. BC James Cady and the Chief are working on an Action Plan, which will be presented to ISO around January. Then, they can come back to do a survey and rate us. The ISO issue is moving forward with progress.

- viii. John (business owner) - Who is responsible for the trainings? Is it the Union to oversee that training is taking place?

Chief- No, it is the responsibility of the Fire Department.

John- lack of training did not take place is why the ISO rating could have gone down?

Chief- Training could be one piece, communications, water supplies, number of fire stations, or the organization.

John- Who is responsible for the trainings.

Chief- the Fire Chief is responsible.

- ix. Resident- Wants to know the numbers of the overtime.

Chief- the State has those numbers.

Fred- He has these numbers.

Marie- Commented that the over time is down by \$200k this year.

Fred- the 3 platoon system has cut the overtime down.

- x. John (business owner) - Why can't the rescue evaluate each call and then call for back up?

Chief- Each call is different and he will put together a sample of our calls for the next meeting.

- xi. John (business owner) - Very disappointed with the Governor because it's horrible for her to say Coventry doesn't show leadership. He wants to say that the Chief is doing a great job.

- xii. Marie- What is happening with the RFP for the rescue? A member of the community was riding while it broke down.

Chief- This rescue was just fixed and it was taken back to be re-fixed. If the RFP goes through we will have a new one soon.

- xiii. Fred-after checking with many insurance companies, he wants to let everyone know that many insurance companies do not use the ISO rating.

- j. **Motion to accept Fire Chief Report:** made by Director Maureen K. Jendzejec, 2nd Vice President Marie Baker. All Voted Aye.

## 7. New Business and general discussion

### a. Question for the Chief:

- i. Fred- Are we at 32 people?

Marie- we are 35

Chief- 29 firefighters working and 3 are out on OJI

Fred- we are 32

Marie- what happen to all the people we had?

Chief- Retired, left



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- ii. Fred- Asked if the Chief could give them an update on the Anthony fire District.  
Chief- He is watching what's going on because it could impact us.
- iii. Fred- Anthony and Central are in the same local and he would like to know why our trucks are over there.  
Chief- He will look into this.  
Fred- Asked the Chief if he stays communicated with Chief Brown.  
Chief- He communicates with Chief Brown.

**8. Public comment**

- a. Tax sales:
  - i. Fred- Tax sales will be held on August 27, 2015 at 10:00 am
  - ii. Fred asked if anyone had any questions. The public stayed silent.

**9. Adjournment:**

- a. Motion made adjourn, Vice President Marie Baker and 2nd by Director Maureen K. Jendzejec, All Voted Aye. Meeting adjourned at 8:07 p.m.